



General Conditions


- Labour not included on the order form will be charged.
- Clients are responsible for rented material and equipment throughout the event including set-up and dismantling and will be charged for any damaged or stolen equipment.
- All damage and malfunction complaints must be immediately reported to a Centre representative and a **detailed** written report must be received within 10 days following the end of the event.

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|---|--------------------------------------|--------------------------------|
| - This duly completed order form in block letters & the appropriate payment must be received before the cutoff date by mail or by fax. - After that date, service may not be rendered and a 25% additional charge will be applied to the rates below. | Cutoff date before 4:30 p.m.: | Friday, October 8, 2010 |
| | Event number: | 003282-15 |
| | Sector: | 400AB |
| | For administrative use only: | |

| | | | | |
|-------------------|-----------------------------------|-------------|-------|------------------------------------|
| Name of event: | Événement bâtiment Contech | | From: | Tuesday, October 26, 2010 |
| | | | To: | Wednesday, October 27, 2010 |
| Company: | Booth #: | | | |
| | Your company order #: | | | |
| Address: | On-site contact: | | | |
| | Cellphone: | | | |
| City: | Country: | Ordered by: | | |
| Province: | Postal code: | E-mail: | | |
| Telephone / ext.: | Fax: | | | |


| Services | Before 4:30 p.m. Friday, October 8 | | After 4:30 p.m. Friday, October 8 | | Quantity | Sub-total |
|---|---------------------------------------|------|--------------------------------------|------|----------|-----------|
| | Price | Unit | Price | Unit | | |
| Main access for the first equipment (computer, router, etc.) - cable included | \$300.00 | unit | \$375.00 | unit | | |
| Main supplementary access for each additional equipment - cable included | \$125.00 | unit | \$156.25 | unit | | |
| Secondary access right for each additional equipment - cable non included | \$75.00 | unit | \$93.75 | unit | | |
| Switch | \$85.00 | unit | \$106.25 | unit | | |
| RJ-45 cable | \$15.00 | unit | \$18.75 | unit | | |

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| Internet access - wireless | 250.00 \$ | per event | Important: no order form to fill in. | www.convention.qc.ca |
| Internet access - wireless | 100.00 \$ | per day | | |
| Internet cafe - hour | 7.99 \$ | per hour | | |
| Client must pay on site by credit card on his computer. | | | | |
| To activate the WIFI session, select the network "Centre des Congrès" and enter your billing information. | | | | |

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|---|--|----------|-------------|---|------------------------------|
| Floor plan: | Standard booth | yes / no | Dimensions: | X | Special instructions: |
|  | If island booth, include floor plan | | | | |
| | <ul style="list-style-type: none"> - Indicate the place where you want the service. - Indicate the number of the adjacent booths. - All service moved after set-up will be charged. - If no indication on the drawing, we reserve the right to place the service where most appropriate. | | | | |

- Shared Internet wired access is 10 Mbps. Data transfer of the main access and all supplementary accesses connected to it is 1 Giga bytes. Any exceeding data transfer will be billed at current fees. Switch is not included on supplementary access for any additional equipment.
- Due to the dynamic nature of Internet, the Québec City Convention Centre cannot guarantee any level of performance or accessibility beyond its gateway.
- The Québec City Convention Centre is not responsible towards the customer or any other individual for damages he or persons under his responsibility may cause, regardless of their nature. Without limiting the generality of the foregoing, the Québec City Convention Centre is not responsible for material loss (including software) resulting from a change in software configuration, computer virus, content, use, validity or quality of the services provided through the Internet, Internet breakdown, loss or destruction of data due to intrusion or otherwise, or unauthorized interception of communications or delay in their transmission or reception, resulting in loss of business, of income or profit.
- Wireless access points are strictly forbidden unless special authorization from the Québec City Convention Centre.
- It is strictly forbidden to redistribute Internet services to another customer in the Québec City Convention Centre.
- Any equipment that is found to be causing disruptions to any part of the Québec City Convention Centre infrastructure will be removed and not reinstated until the problem has been rectified to its satisfaction.

| | | |
|--|-----------------------------|---|
| No refund without a written notice received before 4:30 p.m. on: Tuesday, October 19, 2010 | Sub-total | |
| | GST 5% of the sub-total | + |
| | Partial sum | = |
| GST #: 13613 7569 RT-0001 | QST 7.5% of the partial sum | + |
| QST#: 1015815911 TQ 0001 | Grand total (\$ CA) | = |

| | | |
|---|---------------------|--|
| All services are to be paid by credit card only: | | |
| Card #: | Select |  |
| Expiration date: | Card holder's name: | Card holder's signature: |

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| I hereby declare having read, understood and agreed freely to all the above clauses. | For administrative use only |
| Applicable rates will be determined according to the reception date by the Québec City Convention Centre. | |
| Signature _____ | Date _____ yyyy-mm-dd |